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ATO AIRCRAFT TECHNICAL EVALUATION CHECKLIST

Name of ATO:		ATO Number:	
Accountable Manager Name:		Telephone number:	
E-mail address:		Cell number:	
Inspector Name		Inspection date:	

AIRCRAFT INFORMATION

Aircraft Type (Make & Model)	Aircraft registration

AUDIT

C – Compliant, A – Acceptable, NC – Not Compliant, U – Unacceptable, N/a – Not applicable

No	Item	N/a	C/A	NC/U	Finding number
Documentation					
1.	Does the ATO have a dedicated person in charge of the aircraft in use at the school?				
2.	Is there any evidence of this involvement?				
3.	Does the ATO have a method of controlling the issue of aircraft to instructors / students?				
4.	Does this system allow the prospective airman to verify the legal document requirement status of the aircraft to be flown?				
5.	At a random sample, is the following documentation present prior to flight:				
	•aircraft registration				
	•certificate of airworthiness				
	•radio station licence				
	•flight folio				
	•mass and balance form				
	•release to service				
	•Flight manual				
	•Inspection reminder				
	•List of visual signals				
	•Noise certificate				
6.	Can the ATO show proof of a current lease agreement for each aircraft in use?				
7.	Can the ATO show proof of insurance for each aircraft in use?				

Comments on Findings

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No	Item	Total hours	C/A	NC/U	Finding number
Airframe					
8.	Are logbooks correctly filled in?				
9.	Is there a record of major changes?				
10.	Is compass swing certified in logbook?				
11.	History of life components recorded?				
12.	C of A directives/bulletins complied with?				
13.	Type of last inspection carried out?	Insert Inspection type			
14.	Fabric covered aircraft – record of tensile tests?				
15.	Cabin interior last replaced?				

Comments on Findings						
No	Item	Total Hours	C/A	NC/U	Finding number	
Engines						
16.	Type of inspection and date last carried out	Insert Inspection type & date here				
17.	TTSN	Insert hours here				
18.	TSOH	Insert hours here				
19.	TCSN	Insert hours here				
20.	Logbook correctly updated					
Comments on Findings						
No	Item	N/a	C/A	NC/U	Finding number	
Propellers						
21.	Date installed	Insert date here				
22.	TTSN	Insert hours here				
23.	TSOH	Insert hours here				
24.	Logbook correctly filled in					
25.	Directives/bulletins complied with					
Comments on Findings						
Equipment						
No	Item	N/a	C/A	NC/U	Finding number	
26.	All placards in place and readable					
27.	Correct call sign					
28.	Compass deviation card fitted and current					
29.	Communication and navigation equipment					
30.	Aircraft instrumentation					
31.	Altimeters					
32.	Fire extinguisher					
33.	Crash axe					
Comments on Findings						
No	Item	N/a	C/A	NC/U	Finding number	
General						
34.	General condition of cabin					
35.	Survival equipment					
36.	Condition of seats and rails, locking mechanisms					
37.	First aid kit					

Comments on Findings					
No	Item	N/a	C/A	NC/U	Finding number
Exterior					
38.	Manufacturers data plate				
39.	Fire proof registration plate				
40.	Registration marking under wing				
41.	Aircraft lights				
42.	Fuselage condition				
43.	Condition of tail plane				
44.	Condition of wings				
45.	Correct fuel placard				
46.	Static discharges and pitot tubes and vents				
47.	Undercarriage serviceability, brake wear, ole struts				
48.	Tyres condition				
Comments on Findings					
No	Item	N/a	C/A	NC/U	Finding number
Flight Folio					
49.	Are the flight folios correctly filled in?				
50.	When errors are made, is the correct procedure used to rectify?				
51.	Is the recording of hours correctly maintained?				
52.	Does the flight folio reflect the uptake of fuel?				
53.	Does the flight folio reflect the uptake of oil?				
54.	Does the flight folio have snags in and are these correctly managed?				
Comments on Findings					
No	Item	N/a	C/A	NC/U	Finding number
Assessment					
55.	Aircraft conformity with Type certificate				
56.	Does the aircraft appear to be in a safe condition				
Comments on Findings					
LIST OF FINDINGS RAISED					
No	Description	Major	Finding	Observ.	Parallel

